

PART I. DIVISION PHILOSOPHY:

COLUMBUS STATE UNIVERSITY STUDENT AFFAIRS MISSION STATEMENT

Student Affairs is committed to providing an environment to foster personal development, wellness, and success of students that complements academic programs and encourages professional preparedness. To this end, Student Affairs is committed to the continued intellectual and professional development of its staff, and to collaborative partnerships with others in the college community.

Service Components and Core Functions

GOAL 1. The Counseling Center provides services which facilitate the growth of individuals, directly and indirectly, through counseling, assessment, education, and consultation.

- Facilitate decision-making of students through improved self-knowledge
- Contribute to voluntary positive growth and development of students
- Facilitate greater career success of students
- Provide clinical training for the development of new professionals in counseling and/or applied psychology

GOAL 2. Student Health Services is committed to the delivery of quality health care and health education, and to a nurturing environment in which students feel free to seek professional assistance.

- Provide care and education for all students
- Provide wellness care and education for all students
- Provide a user-friendly atmosphere with an emphasis on confidentiality

GOAL 3. Student Judicial Affairs develops and enforces standards of conduct which affect students, establishes and protects student rights and responsibilities, and to ensure fairness, provides an avenue for due process.

- Provide student rights and responsibilities policies and procedures
- Develop and enforce standards of campus conduct for students

GOAL 4. Residence Life is committed to providing a safe and managed living environment which promotes academic growth and the development of community, social, and personal skills.

- Provide a secure living environment which fosters student learning

- Promote growth and development of students as whole persons with coherent views of knowledge, life, integrity, and intellectual and social perspectives
- Promote skills that challenge a student's ability to use knowledge in work and leisure
- Create environments that celebrate diversity
- Develop plans for and monitor maintenance of facilities
- Provide an environment which promotes individual and community responsibilities, and respect for the rights of others

GOAL 5. Campus Recreation is committed to providing activities which foster social, physical, and leadership development.

- Develop, promote, and implement recreational programs for the university community
- Educate the university community on the benefits of recreational activities for personal wellness
- Provide for leadership development through campus recreation work experience

GOAL 6. Student Development provides educational, entertainment, and social opportunities which encourage self-discovery, leadership and life skills development, and an appreciation for diversity.

- Enhance the social environment on campus
- Offer leadership development and training
- Provide multi-cultural, social, life skills, and educational experiences that complement the academic environment
- Provide hands-on experiences in organizing and implementing student activities and projects

GOAL 7. Student Orientation provides a comprehensive program which aids students in their transition to college, introduces them to the academic and co-curricular life of the institution, and improves retention.

- Assist entering and transfer students in understanding academic processes, policies and procedures, and degree requirements
- Introduce students to campus services and facilities
- Introduce students to co-curricular opportunities
- Create an atmosphere that promotes positive attitudes about the college and encourages the development of an interpersonal support system

GOAL 8. The Career Center provides students and alumni with career information, current employment and experiential education opportunities, and assists in the development of effective job search skills.

- Provide current career and employer information and opportunities to interact with employers
- Provide information on currently available full-time and part-time employment and on-campus interviewing opportunities, and assist in the development of effective job search skills
- Provide information on cooperative education, internship, and service-learning opportunities, and help students obtain these positions
- Network with employers and the college community to meet The Career Center's mission

GOAL 9. Campus Wellness Services is committed to assisting students in achieving and maintaining a healthy lifestyle.

- Provide educational opportunities to raise awareness of healthy lifestyle components
- Coordinate the use of campus resources in meeting individual wellness needs
- Advocate changes in the campus environment that foster wellness

GOAL 10. The Office of Minority Affairs provides services which promote successful college experience for African-American students by providing activities programs that focus on the academic and social needs of a diverse and changing university population.

- Provide academic advising, tutorial referrals, academic workshops and social and cultural activities to enhance retention rates among African-American Students
- Serve as a liaison between African-American students and administration/faculty/staff
- Assist the African-American student with the transition between high school and college
- Develop and schedule workshops that focus on issues that affect African-American students in a collegiate setting

GOAL 11. Safety complements and supports the university's goals by providing a safe environment conducive to learning, research, and related work/activities.

- Provide safety planning and facilities inspection
- Provide crime prevention and safety education
- Provide life and property protection
- Provide traffic management
- Provide law and university regulations enforcement
- Provide personal assistance and public service
- Provide employee in-service training

GOAL 12. The Office of International and Multicultural Student Services provides services for non-immigrant international students and their dependents, and foreign-born resident students in academic, social and legal matters.

- Provide academic, social, and immigration advice
- Provide information and support for study abroad programs
- Provide forums to increase cultural understanding
- Provide orientation and tutorial services
- Provide assistance in adjusting to university life and a different culture

GOAL 13. The Rankin Arts Center promotes greater knowledge of and participation in all aspects of the arts, including visual, performing,

communication, literary, heritage, cultural, and culinary arts.

- Promote lifelong education to enrich the quality of life in the region
- Educate individuals from age one to 101 on the value that the arts can contribute to a community regardless of age, abilities or special needs.
- Expand the capabilities of the greater Columbus Community and its aspiring artists, musicians, and dancers
- Foster unity among the cultural, ethnic, racial and gender diversities of the region in providing arts education opportunities for all
- Promote understanding of the contribution the arts make to society

GOAL 14. The Coca-Cola Space Science Center's goal is to make science, mathematics, and technology accessible to ALL students, regardless of socioeconomic status, ethnicity, or gender while improving teaching and student assessment in these areas.

GOAL 15. The Division of Continuing and Regional Education Services supports the mission and goals of Columbus State University. The division will extend its programs and services of Columbus State University throughout the university service region in cooperation with other institutions when mutual goals permit. Using the strengths and distinctive mission of Columbus State University as a guide, the division will plan and coordinate programs which will meet the following goals:

- To develop innovative programs, which will serve the diverse and changing needs of the region
- To plan and coordinate programs which will foster an appreciation for the cultural diversity of the region;
- To conduct activities which are responsive to the social, vocational, intellectual, and aesthetic needs and interests of the residents of the region
- To cooperate with the academic units of the university to extend the opportunities for higher education beyond the university campus
- To offer licensure and certification programs in collaboration with industry and professional organizations
- To develop plans in cooperation with public and private agencies, businesses, and industries of the region
- To provide programs which will serve the economic development needs of our region; and,
- To manage the resources of the division to achieve the highest level of program quality for the largest number of participants

COLUMBUS STATE UNIVERSITY
STUDENT AFFAIRS

FY 2002-2003 STRATEGIC PLANNING ASSESSMENT c:

DEPARTMENT: Student and Community Affairs

GOAL*		PLANNING INITIATIVE	ASSESSMENT OF RESULTS
INSTITUTIONAL	UNIT		
1	4	Continue to expand the Freshman Year Experience Program to include a new position of Residence Life Coordinator for Courtyard I.	Completed. New coordinator hired July 1, 2002.
1	4,6	Give RHA (Resident Housing Association) executive positions a housing scholarship.	Completed.
1	3,4,9	In Collaboration with Residence Life, a study of parental notification regarding alcohol violations will be conducted during the next fiscal year.	Completed. Will begin notification with second occurrence Fall Semester 2003.
1	10	Distribute student surveys to minority students to assess program needs and effectiveness.	Completed. NOTE: This area has been divided into two areas. The academic portion was transferred to University College, and the student affairs portion was combined with International and Multicultural Services.
4	1,9	Promote awareness of substance abuse and of sexual assault via web page and campus programming.	Limited progress achieved.
1	6	Continue the development of campus traditions, especially Winterfest and Cougar Picnic.	Ongoing.
2,4,5,7,8, and 9	6,12	To provide and assist with cultural programming for the regional community.	Accomplished during CSU International Club Activities and International Week activities.
1	11	Increase salary of University Police officers from \$20,500 to \$23,000.	Completed. Salary was increased to \$23,300.

GOAL*		PLANNING INITIATIVE	ASSESSMENT OF RESULTS
INSTITUTIONAL	UNIT		
1	11	Purchase Bike Patrol Uniforms and two bikes for University Police.	Two uniforms were donated by GSU police; bikes not purchased due to budget restraints.
1	2	Arrange a contract for a Consulting College Psychiatrist for the Student Health Center.	Pending. Other possibilities being considered.
1	15	Work with Enrollment Marketing and Orientation to disseminate information about the Testing Center.	A handout was developed for Orientation packets.
4	15	Contact local businesses about testing service for employees returning to school.	Submitted proposal to MCSD. Received approval from ETS to be the testing site for MCSD for paraprofessionals.
4,6,7	14	Space Science Center/Graphic Design Department 2-Month Calendar.	Completed.
3,4,5,6,7,8	14	Space Science Center Plaza Exhibits 2001-2002 Exploration Galactica.	Completed.
1	13	Develop and implement a RAC Advisory Council.	Completed.
1 & 4	15	Continue to develop the American Language Program as a unit of the EBTC.	Enrollment is stable. Ten graduates have entered CSU as full-time students.
3 & 6	15	Programming staff will make new public contacts to discuss potential new programs.	Programs in customer service, project management and health care have been added.
1	8	Expand the Cooperative Education Program.	Slight increase in participation.
1	8	Combine Careers Expo and Teacher Recruitment Fair into one event.	Completed.

*Institutional Goal is goal established in the University Strategic Plan. Unit Goal addresses the Institutional Goal.

**COLUMBUS STATE UNIVERSITY
FY 2003-2004 LEVEL 2 PLAN**

COLLEGE/DIVISION: Student & Community Affairs

Goal*		PLANNING INITIATIVE	COST	PLANNED IMPACT
INSTITUTIONAL	UNIT			
1	8	Continue to expand the Cooperative Education and Student Employment programs.	\$1,000	By expanding the program it will allow more opportunities for students to gain valuable work experience in their field of study. Also, it will help market these programs to employers, faculty and students.
1	2	Update CPR and AED training equipment in the Student Health Center.	\$400-500	Enhance the ability of the campus community to respond to heart attack victims. Enhance image of the SHC with faculty, staff and students.
2,5	12	To provide services for African American students, listed as Minority Student Services, through advocacy, advising and mentoring.	TBA	These functions are in conjunction with Asst. Dean of Students duties and responsibilities.
1.2.3.5.7.8	5	Hire a full-time fitness director for Campus Recreation.	\$34,000	Increase fitness programming to students.
1	3	Attend Judicial Conferences.	\$800	Continue to attend conferences/workshops to make sure that we have the latest information on legal matters pertaining to the university and the student body.
1	4,6	Expand the Residential Freshmen Year Experience with a campus wide Freshmen endeavor including mentoring and programming services.	\$2,000	Foster a positive living and learning experience for residents.
1	4	Start a new system for checking parking at the Courtyards that would use student assistants instead of RA's.	\$5,000	Create better job satisfaction with RA's and make that position more positive to the residents
1	1	Purchase revised psychological tests for the Counseling Center.	\$1,000	Proper assessment and diagnosis will improve appropriate referrals for services and improve student retention.

1	6	Host a “New Start” retreat for the new executive council and their committee members to discuss the year, and their responsibilities for the Student Activities Council.	\$3,000	To ensure that each year, the new SAC group develops good relationships with one another/create a cohesive team, while learning the appropriate “need-to-knows” about daily business transactions.
7	7	In addition to having our annual retreat, sponsor a SROW preparation weekend for Orientation Team.	\$1,000	Give the students an opportunity to maximize their presence at SROW by giving them more time to prepare for educational sessions and other competitions.
1	15,7	The Testing Center will play a role in Orientation by being present to advise or present information about required testing and other services.	N/A	It is more effective to talk directly with students about testing requirements, and it will reinforce what they already know. We will focus on freshmen and, especially, transfer and non-traditional students. Transfer students are not required to attend Orientation but end up needing to utilize our office more often (have more testing requirements).
1	11	Purchase a Computer Automated Dispatch Program (hardware and software) for University Police.	\$3,000	Automate dispatch functions and simplify monthly reporting of GCIC crimes.
1	11	Purchase Redman tactical suit for University Police.	\$1,000	To educate and be proactive with female students concerning sexual assault.
1,3,4,7,8,9	14	Coca-Cola Space Science Center/Mead Observatory Mobile Astronomy Program.	\$4,000- \$8000	We would like to continue to serve the large number of schools and community groups that we have reached with this program through the upcoming year. This will require securing funding for one or two new scholarships to support the student assistants necessary to run the program in the manner that it has been established. Plan to work the Georgia Space Grant Consortium to secure this funding.
1	13	Improve front-line customer service in the Rankin Arts Center.	N/A	Provide better service to our students and customers ensuring their satisfaction.
3	15	Conduct market research for the Sales and Leadership Institute, identifying specific needs within the community.	\$10,000	Build a customer base for this program, increase awareness, and gain a realistic view of the needs within the community and how the SALI can meet these needs.

2,5, 8	15	Update CARES publications.	\$5,000	Increase profitability of CARES through rentals and increase awareness of facility offerings and services.

Institutional Goals were established in the University Strategic Plan. Unit Goals address the Institutional Goals.

PART III.

Executive Summary

Student Affairs continues to make significant progress in meeting the co-curricular and service needs of the students at Columbus State University. The quality of life for our resident students has been enhanced through the expansion of the Freshmen Year Experience Program with the addition of a Residence Life Coordinator in July 2002. In addition, a study of parental notification of alcohol violations was conducted and guidelines were established implementation of this program beginning fall 2003. The CSU International Club hosted a number of activities throughout the year, including collaborative efforts with Residence Life and the American English Program. These activities included weekly discussion sessions, specialty celebrations, to include Thanksgiving Holiday, Chinese New Year and Diversity Week and an extensive week of programs during International Education Week. With the opening of additional housing, we continue to meet the needs of our growing student population. Plans are underway to develop programming which focuses specifically on the freshmen student population to enhance retention efforts and meet their particular needs.

Continuing and Regional Educational Services, The Rankin Arts Center, and the Coca-Cola Space Science Center continue to develop programs which serve the diverse needs of the region. These units are responsive to the social, vocational intellectual and aesthetic needs of the community. The Mobile Astronomy Program, for example, has visited over 60 schools, boys' and girls' scouting groups, state parks and other community organizations. The Rankin Arts Center, this past year, partnered with the Columbus Ballet in effort to build a broader base of constituents in the arts. Plans for the construction of the Cunningham Conference Center are in the final stages. Programming needs continue to be identified and developed for the Sales and Leadership Institute. The Testing Center conducted extensive evaluations of test administration services to provide flexibility to test takers. Center operations have been adjusted to enhance services to CSU students and community members.

Collectively, the student services and outreach efforts of the Division of Student and Community Affairs continue to strive to meet the needs of our varied clientele. While budget constraints have limited the addition of personnel and expanded programming in some departments, the division continues to provide quality service to our campus community and the region.