

PART I. DIVISION PHILOSOPHY:

COLUMBUS STATE UNIVERSITY STUDENT AFFAIRS MISSION STATEMENT

Student Affairs is committed to providing an environment to foster personal development, wellness, and success of students that complements academic programs and encourages professional preparedness. To this end, Student Affairs is committed to the continued intellectual and professional development of its staff, and to collaborative partnerships with others in the college community.

Service Components and Core Functions

GOAL 1. The Counseling Center provides services which facilitate the growth of individuals, directly and indirectly, through counseling, assessment, education, and consultation.

- Facilitate decision-making of students through improved self-knowledge
- Contribute to voluntary positive growth and development of students
- Facilitate greater career success of students
- Provide clinical training for the development of new professionals in counseling and/or applied psychology

GOAL 2. Student Health Services is committed to the delivery of quality health care and health education, and to a nurturing environment in which students feel free to seek professional assistance.

- Provide care and education for all students
- Provide wellness care and education for all students
- Provide a user-friendly atmosphere with an emphasis on confidentiality

GOAL 3. Student Judicial Affairs develops and enforces standards of conduct which affect students, establishes and protects student rights and responsibilities, and to ensure fairness, provides an avenue for due process.

- Provide student rights and responsibilities policies and procedures
- Develop and enforce standards of campus conduct for students

GOAL 4. Residence Life is committed to providing a safe and managed living environment which promotes academic growth and the development of community, social, and personal skills.

- Provide a secure living environment which fosters student learning
- Promote growth and development of students as whole persons with coherent views of knowledge, life, integrity, and intellectual and social perspectives
- Promote skills that challenge a student's ability to use knowledge in work and leisure
- Create environments that celebrate diversity
- Develop plans for and monitor maintenance of facilities
- Provide an environment which promotes individual and community responsibilities, and respect for the rights of others

GOAL 5. Campus Recreation is committed to providing activities which foster social, physical, and leadership development.

- Develop, promote, and implement recreational programs for the university community
- Educate the university community on the benefits of recreational activities for personal wellness
- Provide for leadership development through campus recreation work experience

GOAL 6. Student Life provides educational, entertainment, and social opportunities which encourage self-discovery, leadership and life skills development, and an appreciation for diversity.

- Enhance the social environment on campus
- Offer leadership development and training
- Provide multi-cultural, social, life skills, and educational experiences that complement the academic environment
- Provide hands-on experiences in organizing and implementing student activities and projects

GOAL 7. Student Orientation provides a comprehensive program which aids students in their transition to college, introduces them to the academic and co-curricular life of the institution, and improves retention.

- Assist entering and transfer students in understanding academic processes, policies and procedures, and degree requirements
- Introduce students to campus services and facilities
- Introduce students to co-curricular opportunities
- Create an atmosphere that promotes positive attitudes about the college and encourages the development of an interpersonal support system

GOAL 8. The Career Center provides students and alumni with career information, current employment and experiential education opportunities, and assists in the development of effective job search skills.

- Provide current career and employer information and opportunities to interact with employers
- Provide information on currently available full-time and part-time employment and on-campus interviewing opportunities, and assist in the development of effective job search skills
- Provide information on cooperative education, internship, and service-learning opportunities, and help students obtain these positions
- Network with employers and the college community to meet The Career Center's mission

GOAL 9. Campus Wellness Services is committed to assisting students in achieving and maintaining a healthy lifestyle.

- Provide educational opportunities to raise awareness of healthy lifestyle components
- Coordinate the use of campus resources in meeting individual wellness needs

- Advocate changes in the campus environment that foster wellness

GOAL 10. The Office of Minority Affairs provides services which promote successful college experience for African-American students by providing activities and programs that focus on the academic and social needs of a diverse and changing university population.

- Provide informal educational experiences for students through speakers for events such as MLK Observance, Black History Month activities and by administrator's participation in classroom activities (CSUS classes).
- To provide informal educational experiences targeted at African American males through participation of national organizations; Greek Fraternities and social organizations with mentoring programs. University students will have the opportunity to "shadow" successful African American males on job sites.
- Serve as a liaison between African-American students and administration/faculty/staff

GOAL 11. University Police complements and supports the university's goals by providing a safe environment conducive to learning, research, and related work/activities.

- Provide safety planning and facilities inspection
- Provide crime prevention and safety education
- Provide life and property protection
- Provide traffic management
- Provide law and university regulations enforcement
- Provide personal assistance and public service
- Provide employee in-service training

COLUMBUS STATE UNIVERSITY
STUDENT AFFAIRS DIVISION
 FY 2004 STRATEGIC PLANNING ASSESSMENT: LEVEL 2 PLANS

Goal*		Planning Initiative	Assessment of Results
Institutional	Unit		
1	8	Continue to expand the Cooperative Education and Student Employment programs	Slight increase over the previous year.
1	2	Update CPR and AED training equipment in the Student Health Center	Completed. Six classes were taught for students, faculty, and staff were taught during FY 2004.
2,5	12	To provide services for African American students (Minority Student Services) through advocacy, advising and mentoring.	On-going. There is a continued indication that additional marketing and awareness of the office's services and purposes are needed.
1,2,3,5,7,8	5	Hire a full-time fitness director for Campus Recreation.	Position was not funded this year.
1	3	Attend Judicial Conferences	Dean of Students attended a conference during July 2003 at University of Georgia. Assistant Dean of Students will attend an open records seminar on May 14, 2004.
1	4,6	Expand the Residential Freshman Year Experience with a campus wide Freshman endeavor including mentoring and programming services.	The programming series was completed and successful. The mentoring program is still in the planning process.
1	4	Start a new system for checking parking at the Courtyards that would use student assistants instead of RA's.	Completed.
1	1	Purchase revised psychological tests for the Counseling Center	In progress.
1	6	Host a "New Start" retreat for the new executive council and their committee members to discuss the year, and their responsibilities for the Student Activities Council	Completed. SAC hosted a one-day retreat for students to become acquainted, discuss leadership roles and University policies and procedures.

Goal*		Planning Initiative	Assessment of Results
Institutional	Unit		
7	7	In addition to having our annual retreat, sponsor a SROW preparation weekend for Orientation Team	Completed.
1	15,7	The Testing Center will play a role in Orientation by being present to advise or present information about required testing and other services.	Completed.
1	11	Purchase a Computer Automated Dispatch Program (hardware and software) for University Police	Delayed due to budget restraints.
1	11	Purchase Redman tactical suit for University Police.	Completed. Safety seminars were offered for students.
1,3,4,7,8,9	14	Coca-Cola Science Center/Mead Observatory Mobile Astronomy Program	CCSSC transitioned to Academic Affairs July 1, 2003.
1	13	Improve front-line customer service in the Rankin Arts Center	Rankin Arts Center transitioned to Academic Affairs July 1, 2003.
3	15	Conduct Market Research for the Sales and Leadership Institute, identifying specific needs within the community.	Sales and Leadership Institute transitioned to Academic Affairs July 1, 2003.
2,5,8	15	Update CARES publications	CARES transitioned to Academic Affairs July 1, 2003.

* Institutional Goals were established in the University Strategic Plan. Unit Goal addresses the Institutional Goal.

COLUMBUS STATE UNIVERSITY
STUDENT AFFAIRS DIVISION
 FY 2005 LEVEL 2 PLAN

Goal*		Planning Initiative	Cost	Planned Impact
Institutional	Unit			
1	8	Expand involvement in all areas of experiential education, increasing the number of opportunities and students involved. Work in collaboration with faculty and related staff taking the lead when appropriate.	\$2,000	Create more opportunities for students to gain valuable work experience as well as to contribute to the community. Provides greater community exposure for the students and university.
1	2	Arrange a contract for additional physician hours.	\$8,800	Increase physician clinics to 5 days a week. Expanded service will give the SHC the ability to see more student clients and decrease appointment wait time, thus enhancing customer service.
4,5	10	To provide programming for minority student.	TBD	To provide programming that will demonstrate the use of academic and coping skills in addition to supporting retention efforts. "How to succeed in our ever changing world" may best describe this goal.
1,2,4,5,7	5	Plan and build a new intramural complex including a pavilion and recreation field.	\$100,000	To have an outdoor facility for CSU students and CSU community to meet for fellowship.
1	4	Retain upperclassmen residents by offering specialized programs (i.e. Wall Street – developed specifically for business majors, Intensive Study Program for upperclassmen with a 3.0 GPA).	\$500	Provide an incentive for upperclassmen to remain in housing and to create the foundation for expanding the living and learning concept in housing.
1,7	4	Open four new buildings for Fall 2004 and fill them to capacity.	TBD	Provide housing to enhance institutional recruitment and retention efforts.

1,2,3,4	6	Take the entire executive board (8 students + advisor) to the NACA Regional Conference	\$4,000	Conference participation provides instruction in cooperative purchasing and budgeting. Students participate in various education sessions and make necessary contacts for campus programming.
1,4	6	Continue development and implementation of campus traditions, such as Homecoming.	\$8,000	Traditions, such as homecoming, foster campus involvement opportunities for students and alumni.
1,4	6	Plan one mandatory educational workshop per semester	\$2,000	To educate the students on issues that directly related to Greek life and leadership in general.
1,4	7	Continue to take entire team to SROW.	\$6,000	Provide ideas and tools to improve the quality of the orientation team and program.
1,3,4	11	Additional department office space in the uptown area of the CSU campus.	\$11,500	Increase department's visibility in the CSU uptown community. Will provide additional security and services to the uptown CSU campus.
1,3,4	3	Secure adequate staffing (full-time counselor) given increase in enrollment and residential students.	\$35,000	Remediate students with identified problems in order to improve academic retention and personal quality of life for individuals and campus.

* Institutional Goals were established in the University Strategic Plan. Unit Goal addresses the Institutional Goal.

Part III.

Executive Summary

Fiscal Year 2003-2004 has been a year of transition for the Student Affairs Division. The outreach units of Continuing and Regional Educational Services, the Rankin Arts Center, and the Coca-Cola Space Science Center were redirected to Academic Affairs (changing the Student and Community Affairs Division to the Student Affairs Division). The AVPSA was assigned interim administrative responsibilities in the Department of Communication. The Dean of Students was given additional responsibilities due to the retirement of the Vice President.

Collectively, the Student Affairs Division continued to make significant progress in meeting the co-curricular and service needs of the students at Columbus State University. The quality of life for our resident students has been enhanced through the expansion of the First Year Experience program. The First Year Experience is a collaborative effort with Academic Affairs, to include a mentoring component and leadership skills curriculum. Additional expansion of the FYE program is expected for the upcoming year.

There are a number of major projects underway in the Division of Student Affairs which should be complete by the end of FY 04-05.

- Construction of additional residence halls
- Campus recreation complex
- Lighted walkway connecting the main campus to the recreation complex and Courtyard I
- A social security conversion system will be completed by January 2005. This conversion will remove social security numbers from all student, faculty and staff ID cards.
- Planning for a full-service university police office in the uptown area of CSU.