

Part 1

CSU Libraries

MISSION/VISION/GOALS

MISSION:

Columbus State University Libraries support the University's curricular, research, cultural and community service objectives by providing resources, instruction and other services that promote and enrich intellectual and personal growth and scholarship.

VISION STATEMENTS:

The Libraries will be a vital and essential component of university life at CSU. The Libraries' faculty and staff will work diligently to promote library resources and services in order to realize the Libraries' full potential as the premier campus information resource.

The Libraries will enrich the lives of Columbus State University students, faculty and staff by heightening their awareness, understanding and appreciation of the information universe and facilitating their usage of information. The Libraries will focus on being Teaching Libraries, cultivating information literacy skills and competencies that are essential for success in college and for life-long learning.

The Libraries will serve as the intellectual hub of the campus, offering quality services, programming and collections to meet the diverse needs of the CSU community. The library buildings will be inviting, safe and welcoming to users and will serve as an academic sanctuary for the campus.

The Libraries will provide technological resources to facilitate information access and delivery. Guidance and consultation in the selection and usage of teaching and learning technologies will be offered across campus through the Library's Instructional Technology Services Department.

The Libraries will be user-centered, anticipating the long-term needs of users and making appropriate plans for meeting those needs in accordance with University priorities.

The Libraries will appreciate the contributions of their employees by encouraging participation of their faculty and staff in library and campus activities and providing opportunities for professional and staff development.

The Libraries will participate in collaborative efforts and will promote collaborations between individuals and agencies on and off campus.

The Libraries will strive to be the best they can be, engaging in self-study and always looking for creative innovative approaches to challenges and opportunities. The Libraries will aim to be models of excellence for peer urban academic libraries.

GOALS:

GOAL 1: Contribute to the enhancement of student learning by providing library/information resources, instruction, technology and staff in support of the University's curricular objectives.

Objectives:

- A. Embrace the teaching library model, making information literacy instruction a high priority within the library and across campus.
- B. Improve the libraries' collections.
- C. Improve library services to users.
- D. Provide opportunities for staff development to ensure a high level of service and competency.
- E. Enhance instructional technology for the entire campus.

GOAL 2: Improve upon the library as a place in order create a vital, dynamic center for learning.

Objectives:

- A. Plan for new library facilities.
- B. Improve the ambiance and functionality of the libraries.
- C. Increase special programming to make the library the intellectual and cultural hub of the campus.
- D. Update and enhance technology within the libraries.

GOAL 3: Improve and increase outreach activities in order to heighten awareness and appreciation of the libraries' role and value in the academic life of the university.

Objectives:

- A. Publicize the library to campus entities.
- B. Promote the library within the community, the region and the nation.
- C. Participate in collaborative ventures.

GOAL 4: Focus on quality in all endeavors to ensure excellence.

Objectives:

- A. Make planning a part of every effort.
- B. Making assessment a part of every effort.
- C. Strive to be a model of excellence.

Part 2A:

**COLUMBUS STATE UNIVERSITY
CSU Libraries
FY 2005 Strategic Planning Assessment**

NOTE: Only the first 14 initiatives in this list are in priority order. Initiatives #15-57 are grouped by the Library goal to which they relate.

GOAL		PLANNING INITIATIVE	ASSESSMENT OF RESULTS
INSTITUTIONAL	UNIT		
1	1a	1. Hire a Coordinator of Instruction to oversee library instruction (NEW)	Completed. A new Coordinator of Instruction began his employment on March 7, 2005.
1, 3	1b	2. Begin spending the Music Library's \$400,000 gift for materials, processing materials and a processing assistant (NEW)	As of 5/11/05, \$268,570.29 had been spent on new music materials.
1,8	1b	3. Seek funding from campus administration for a materials budget increase	The administration increased the materials budget by \$100,000 in state monies. However, at the beginning of the fiscal year \$40,000 of this amount was redirected for the hiring of an additional librarian. The Libraries also received an additional \$100,000 from CSU Capital Campaign funds to be spent on materials. This Campaign donation will continue for 4 additional years.
1,6	3c	4. Continue Library-ITS-CINS collaboration—with special attention to collaborative efforts in the Library's Information Commons (NEW)	These three entities continue to collaborate on a variety of technology issues. However, no true collaboration transpired with regard to the Library's Information Commons.
1,6	1c	5. Seek additional ITS staffing: <ul style="list-style-type: none"> • Additional ITS instructional technology position (instructional designer) @ \$35,000 • Additional sound person for non-academic events @ \$35,000 • A new position for the Cunningham Conference Center @ \$30,000 (NEW) • Additional ITS position for downtown campus @ \$25,000 	<ul style="list-style-type: none"> • An instructional designer position is in the FY06 budget • Additional full-time sound person position was not funded. • A new ITS position may be in the FY06 Budget. This person would provide technical support on the main campus, assist with technology use on the uptown campus, and assist with special events. • A position has been transferred to ITS to help address the AV needs of the Conference Center.
1,3	1c	6. Seek additional staff for the Music Library <ul style="list-style-type: none"> • Additional fulltime staff member for Music Library @ \$22,000 • Additional student assistant position for the Music Library @\$5000 (NEW) 	Not funded. This initiative is a growing concern in that additional staff is needed not only to be able to adequately cover the current operating schedule and extend evening weekend/hours (to be in line with peer branch music libraries), but to also support new and anticipated services/programs. Beginning this summer, the Music Library is supporting a larger music course offering; and in the fall will also support non-music courses offered at the RiverCenter. The library may also need to support a summer music Masters program in 2006.

GOAL		PLANNING INITIATIVE	ASSESSMENT OF RESULTS
INSTITUTIONAL	UNIT		
1,3,7	2a	7. Work with Plant Operations and others in planning the downtown Fine and Performing Arts Library	The building designated for the library will not be available for a few more years. Planning as been postponed.
1,6	1a	8. Encourage teaching faculty to include information retrieval instruction by librarians in their classes	Fall 04 and Spring 05 librarians taught 116 information retrieval sessions. This figure is close to that for FY04: 124. Information retrieval sessions are being discussed by a campus committee that is looking into the issues of computer/information literacy skills.
1,6,7	2a	9. Work with Plant Operations on developing plans for a new library/classroom building	This building is currently #14 on the Board of Regents list of approved major capital projects. However, there were no planning activities in FY05.
1,6,7	2a	10. Visit other new and renovated libraries (NEW)	Librarians visited the new Columbus Public Library. Roberta Ford took a three-hour tour of Emory University's Library and Dean Callie McGinnis toured the new Vere Harmsworth Library at Rhodes House, Oxford, England.
1,6,7	2a	11. Talk with other potential campus partners regarding new library addition (NEW)	Very casual conversations on this topic have transpired. The possibility of housing University College faculty and staff in the building has been mentioned.
3,7	2b	12. Secure UV blocking for Music Library	End-of-year monies have been secured for installing UV blocking for both the Music Library AND the Archives.
4	3c	13. Continue to pursue the idea of a Columbus Archives and History Center	Key leaders of the venture met with the director of the Columbus Museum to explore the possibility of housing the History Center in the Bradley Library, should the Museum gain control of that building. His comments were positive.
1,6,8	1e	14. Develop a ITS budget for audiovisual and media presentation equipment and supplies	While there is not a budget for equipment and the budget for supplies has not been increased, equipment and lamps were purchased in FY05. From the Student Technology Fund, \$38,000 was expended on classroom technology. Over \$60,000 was spent on instructional technology from FY04 end-of-year funds.
1,4,8	1b	15. Hire a Government Documents Librarian (NEW)	In process; plan to have a person hired by July 1.
1,6	1c	16. Continue offering GALILEO and other workshops for users	Attendance at the GALILEO workshops has been poor. Librarians are considering other ways to promote GALILEO.
1,9	1c	17. Continue records management activities.	Little progress has been made. A partial inventory of records in the library's basement was completed.
1	1c	18. Monitor procedures for handling Patriot Act issues	Library policies regarding the Patriot Act have been implemented. All library employees have received a copy of the procedures. The proper campus authorities have also been informed.

GOAL		PLANNING INITIATIVE	ASSESSMENT OF RESULTS
INSTITUTIONAL	UNIT		
1,6	1c	19. Install PGP encryption system for the transfer of patron data from CSU to servers at UGA (NEW)	Working with CINS and GIL Server Site staff we have successfully implemented data encryption for patron file transfers so patron data is encrypted during all transfers between CSU and GIL servers. In addition, all patron data sent via the GIL OPAC is also now encrypted, protecting privacy of personal data such as addresses and Social Security Numbers as well as privacy for all queries on the GIL database.
8	1d	20. Seek funding and opportunities for faculty and staff development: training, workshops, conference attendance, etc.	Faculty development funding provided assistance for faculty to attend four conferences. The Library used its foundation account to fund staff development day at Butts Mill Farm.
8	1d	21. Encourage staff to attend CINS workshops	A few employees did attend CINS workshops.
8	1d	22. Host a Government Documents workshop for the entire library staff	Not done due to absence of a Government Documents librarian.
8	1d	23. Plan the annual Staff Development Day	The libraries' Morale and Staff Development Committee planned and executed a Staff Development Day in March. It was deemed a success by employees.
6,8	1d	24. Obtain additional WebCT VISTA training for ITS staff	The ITS staff member responsible for WebCT has participated in weekly telephone conferences and one workshop on WebCT. He is currently participating in the online and on-site program to become a certified WebCT trainer.
4,6,7	1e	25. Plan and coordinate AV for the Cunningham Conference Center (ITS) (NEW)	Coordination of users' input (with changing users), conveying that information to the AV consultants, reviewing and recommending revisions of specifications, participating in the bid process and award, and coordination of the installation and training has required the equivalent of several months labors by the ITS staff.
1,6	1e	26. Investigate IP conferencing and further develop webcasting skills (NEW)	Conducted several IP conferences, worked with MCG on IP project, and attended IP demo. ITS staff member developed skills and knowledge to handle graduation webcast. No monies were expended.
1,6,8	1e	27. Continue providing WebCT, GSAMS and other technology training for faculty	ITS staff conducted one-on-one and small group training sessions in WebCT, GSAMS, on using camcorders and other equipment, and on use of the media-equipped classrooms. WebCT instruction was provided to several classes each term, with individual assistance given to students as needed. Instructions were developed for the Library's new Presentation Practice area
7	2a	28. Begin compiling ideas for the MRR renovation of the main library	Not done—although the Schwob Library did embark on a first floor beautification project in FY05.
7	2b	29. Secure new staff furniture	Not funded.
1,7	2b	30. Secure task chairs for the Information Commons	In process.

GOAL		PLANNING INITIATIVE	ASSESSMENT OF RESULTS
INSTITUTIONAL	UNIT		
1,9	2b	31. Replace the main library's security system	Not funded.
1,8	2c	32. Continue coordinating the Faculty Research Forums	Nine faculty presented at 4 research forums, all of which were well-attend (30+ attendees).
1	2c	33. Hold customer appreciation events	The Schwob Library gave away bottled water at the beginning of fall semester; in January coffee and doughnuts were given away in the lobby to celebrate the launch of GIL Express.
1	2c	34. Celebrate National Library Week	Not done.
8	2c	35. Hold an annual book sale	The three-day book sale was held in March and gleaned \$1000 for the purchase of library materials.
8	2c	36. Host a fall lunch-time series on topics related to teaching/learning and/or administrative issues for faculty (NEW)	Not done.
1,6	2d	37. Upgrade assistive technologies in the Information Commons area (NEW)	The Information Commons did receive an ungraded version of JAWS.
1,6	2d	38. Upgrade Archives public and staff printers	A new HP Color Laserjet 2550n printer now serves all printing needs in the Archives. This printer was installed in March, 2005.
6,8	2d	39. Secure new computers for selected library faculty and staff	New computers were acquired for 7 library faculty and staff, including a new laptop for the Music Librarian. 4 additional new computers have been requested from end-of-year monies to replace the computers that remain to be replaced according to our three-year replacement cycle.
1,6	2d	40. Publish ITS troubleshooting procedures for the Information Commons and Circulation staff	Not completed due to other activities. Instructions for use of projection equipment developed.
1,6	2d	41. Investigate (with CINS) the feasibility of installing access ports for laptop hook-up in the Library. Install a small number of ports, if the project is deemed feasible (NEW)	Both the Schwob Library and the Music Library have been included in the CINS project to install wireless access in selected areas of campus. This project is scheduled to be implemented over the early summer and will be completed by fall semester. This will provide network access to laptop users that have wireless network cards installed in their computers. In addition, CINS is developing a security system to allow users who have laptops with wired network cards to plug into the network. Four network cables for laptops will be provided in the Information Commons area, where there are unused category 5 LAN cables already installed. There are already two additional LAN ports available in the Archives where the public can use their laptops.

GOAL		PLANNING INITIATIVE	ASSESSMENT OF RESULTS
INSTITUTIONAL	UNIT		
6,9	2d	42. Investigate the value, feasibility and purchase of ILLIAD Interlibrary Loan management software (NEW)	The ILLiad software has been purchased and Interlibrary Loan and Systems personnel have been trained in its use.
4	3a	43. Publish 2 issues of Simon Says	Not done. The new Coordinator of Instruction has taken on the editorship of Simon Says; an early fall issue is expected.
4,8	3a	44. Host a Faculty Coffee Hour during Faculty Planning week	The VPAA's Office funded this event. It was deemed a success by attendees.
1,4	3a	45. Create new library bookmarks	Not done.
1,6	3a	46. Create a distance learning brochure	Not completed due to other activities. Reviewed other schools' brochures and web-sites.
1,6	3b	47. Revamp the library website	In progress. Library personnel have met with CINS web development staff to consult over the redesign of the library web site. Target goal for completion of this project is August, 2005.
4	3b	48. Use the library website address on stationery and other library papers (NEW)	The web site is included on library stationery and other library papers.
1	3c	49. Update the CSU borrowing agreement with Columbus Technical College	In progress.
1,4,6	3c	50. Participate in GIL and GALILEO planning committees	Library faculty and staff serve on the GALILEO Steering and GIL Express Committees.
4,6	3c	51. Work with area K-12 media specialists	CSU Libraries continue to offer discarded reference sets to local area high schools. No other collaborative efforts have transpired in FY05.
1,4	3c	52. Establish a "history alliance" for the Columbus area (NEW)	The initial meeting of a history alliance was held in the CSU Archives on March 8. About 30 people attended.
9	4a	53. Hold library faculty meetings on a regular basis (NEW)	Library faculty meetings are being held once a month.
9	4a	54. Hold library committee meetings on a regular basis (NEW)	Most library committees are meeting on a regular basis.
9	4b	55. Write intended outcomes and assessments for every action goal in the strategic plan; also assign responsibility for each goal to a specific person or persons (NEW)	In progress.
1,9	4b	56. Do a user satisfaction survey	A user survey was conducted in April 2005; results are being tabulated.
9	4b	57. Use statistical data to show progress or regress via an activity indicators chart	The libraries' activity indicators chart is being updated on a regular basis.

Part 2B:

**COLUMBUS STATE UNIVERSITY
CSU Libraries
FY 2006 LEVEL 2 PLAN**

NOTE: Only the first 16 initiatives in this list are in priority order. Initiatives #17-#41 are grouped by the Library goal/objective(s) to which they relate.

GOAL		PLANNING INITIATIVE	COST	PLANNED IMPACT
INSTITUTIONAL	UNIT			
1,6	1b,c	1. Seek additional funding for an Electronic Resources Technical Assistant (NEW)	\$35,000	This position will enable to convert its periodical subscriptions from print to electronic.
1, 3	1b	2. Continue spending the Music Library's \$400,000 gift for materials, processing materials and a processing assistant	\$130,000 Budgeted	Upgrading the Music Library collection is a commitment undertaken by the University as part of NASM accreditation.
1,8	1b	3. Continue to seek funding from campus administration for a materials budget increase	\$40,000	Raising the library materials budget to \$200,000 would provide more print and electronic resources for CSU's increasing student body.
1,6	3c	4. Continue Library-ITS-CINS collaboration—with special attention to collaborative efforts in the Library's Information Commons	0	This partnership will ensure across-the-board quality of technology to the CSU community; this collaboration is especially important for the success of the Library's Information Commons, which will provide a one-stop information shop for students.
1,3	1c	5. Seek additional staff for the Music Library <ul style="list-style-type: none"> • Additional fulltime staff member for Music Library @ \$23,000 • Additional student assistant position for the Music Library @\$5000 	\$28,000	Music Library hours, a current concern for Music students and faculty, could be extended by the addition of a fulltime staff member. An additional student assistant would allow Music Library staff a bit more flexibility. The School of Music's expanding course offerings will require more library access.
1,3,7	2a	6. Work with Plant Operations and others in planning the downtown Fine and Performing Arts Library	0	The Library needs to be involved in all aspects of planning for this new facility. Other parties that should be involved are the Music Library, Plant Operations, the Foundation, and the Departments of Art, Music and Theatre. Having all parties around the planning table will ensure a facility that meets the needs of all constituents.
1,6,7	2a	7. Work with Plant Operations on developing plans for a new library/classroom building	0	Library involvement in this project will ensure that library, information and technology components of the new building will be functional and will meet the needs of the CSU community and the library staff.
1,6,7	2a	8. Visit other new and renovated libraries	\$1000	Seeing state-of-the-art facilities will aid librarians and other CSU staff in planning and designing the new library/classroom building.

GOAL		PLANNING INITIATIVE	COST	PLANNED IMPACT
INSTITUTIONAL	UNIT			
1,6,7	2a	9. Talk with other potential campus partners regarding new library addition .	0	It is important to bring in campus partners in the early stages to create ownership for all parties.
4	3c	10. Continue to pursue the idea of a Columbus Archives and History Center	0	This collaborative venture will provide a one-stop research facility for individuals researching Columbus local history. The center will be a focal point on the City's cultural landscape and will improve the quality of life in the service area.
1,6,8	1e	11. Develop a ITS budget for audiovisual and media presentation equipment and supplies	\$150,000	Student Technology Fee funding will provide \$38,000 towards new or upgraded classroom technology in FY05, allowing ITS to develop planned expenditures. This funding source does not address the need for data projector lamps (\$30,000) or media-equipping more classrooms in the move toward totally media-equipped campus. Portable equipment such as laptops, digital cameras and camcorders is needed to meet faculty requests.
1,6	1b,c	12. Acquire and implement SFX, an online electronic resource locator, and publicize its value across campus (NEW)	\$18,000 Budgeted from Stud. Tech. Fees & \$3500/yr	SFX will facilitate online searching of GALILEO databases, by providing links to full-text articles—across databases.
1	1a,c	13. Publicize Information Literacy across campus; inform the administration, faculty and students as to the value of Information Literacy (NEW)	0	The campus community will realize that Information Literacy skills and understanding is essential for academic and life-long learners.
1	1b,c	14. Complete a journal review (survey of journals by faculty within each discipline) (NEW)	0	The results of this survey, combined with other data, will enable library faculty to evaluate periodical holdings and alter subscriptions and backfiles.
6,9	2d	15. Implement ILLIAD Interlibrary Loan management software (NEW)	\$6000/yr Budgeted	ILLiad will facilitate ILL for patrons and ILL staff and also help with gathering ILL statistics.
4,7	3b	16. Host a 30 th anniversary celebration for the Schwob Library (NEW)	\$2000 (Found. Acct.)	This celebration will bring together former employees and CSU faculty as well as library donors; the guest list for this event would serve as a potential "Friends" group
1,6	1a	17. Teach Information Literacy skills through workshops and other activities.	0	These activities will enable students and faculty to utilize online resources more effectively and efficiently, thus becoming more information literate.
1	1b	18. Embark upon a collection analysis project through the University System of Georgia or OCLC (NEW)	0 (for USG project) \$2500 (for OCLC)	Analysis of the collections of CSU Libraries will reveal strengths and weaknesses. It will allow us to compare our collection in specific areas to collections of peer institutions.
1	1b	19. Set up a trial approval plan with a book vendor for selected disciplines; include cataloging outsourcing (NEW)	\$50,000 Budgeted	A finely tweaked approval plan profile will assist liaison librarians in obtaining the most relevant academic press publications in their areas; the cataloging outsourcing will lessen the workload of the Cataloging Staff.

GOAL		PLANNING INITIATIVE	COST	PLANNED IMPACT
INSTITUTIONAL	UNIT			
1	1c	20. Undertake a staffing analysis of USG libraries (NEW)	0	The results of this project will allow CSU librarians to see how peer institutions have divided the workload; this will provide information for possible staff reconfiguration patterns.
1,9	1c	21. Evaluate the status of the CSU records management program	0	The status of CSU's records management situation needs to be assessed. Eventually there should be a clerical assistant to help with the program.
8	1d	22. Seek funding and opportunities for faculty and staff development: training, workshops, conference attendance, etc.	\$5000	This funding would support training across-the board: in technology, content areas and basic library service areas; training should allow staff to be more knowledgeable and helpful.
8	1d	23. Plan staff development activities, including Staff Development Day and other workshops	\$600 (Found. Acct.)	These activities provides information, training and an opportunity for teamwork experiences and collegiality.
6,8	1d	24. Obtain additional technology training for ITS staff	\$2000	Continued familiarity with instructional technologies and software will enable ITS staff to provide better service to faculty and students.
4,6,7	1e	25. Plan and coordinate AV for new campus facilities.	0	To ensure that new facilities have state-of-the-art AV and presentation technology, ITS needs to coordinate the end-users' input regarding AV and presentation needs as this information is conveyed to the AV consultant.
7	2a	28. Begin compiling ideas for the MRR renovation of the main library	0	Discussions need to begin on what services will remain in the present library and how spaces will be configured. Also ideas on design and décor should be solicited.
7	2b	29. Secure new staff furniture	\$20,000	New ergonomically-designed furniture will improve service to internal customers and improve morale. A number of employees have desks that are over 20 years old.
1,7	2b	30. Evaluate the state of library security (NEW)	0	The Schwob Library and the Music Library (collections, staff, users and facilities) will be safer and more secure
1,8	2c	31. Continue sponsoring the campus-wide Faculty Research Forum series	\$400 (Found. Acct.)	This series promotes an interest in scholarship and creates a spirit of collegiality.

GOAL		PLANNING INITIATIVE	COST	PLANNED IMPACT
INSTITUTIONAL	UNIT			
1	2c	32. Hold customer appreciation events	\$150 (Found. Acct.)	These events (usually free food give-aways) help to promote good customer relations.
8	2c	33. Hold Banned Books Read-Outs during Banned Books Week.	0	These events were successful in FY05; they promote an interest in censorship issues and give faculty an opportunity to speak out on an important intellectual freedom topic.
6,8	2d	34. Secure new computers for selected library faculty and staff	\$6000	This will improve staff efficiency and productivity.
1,6	2d	35. Publish ITS troubleshooting procedures for the Information Commons and Circulation staff	0	Troubleshooting procedures will help solve after-hours AV problems for library staff.
1,4	3a	36. Create new library bookmarks	\$200 Budgeted	Bookmarks offer the basic facts about library services and hours and are handy for distributing to new students and visitors.
1,6	3a	37. Create a distance learning brochure	\$200 Budgeted	A brochure outlining library services for distance learners would provide a handy reference for students in this category.
1,6	3b	38. Continue revamping of the library website	0	The website will be more organized, informative and user-friendly.
4,6	3c	39. Work with area K-12 media specialists	0	Local collaborations with schools will help to improve library service in the K-12 arena.
9	4a	40. Have library departments devise formal level 3 plans (NEW)	0	This process would ensure wider buy-in and ownership of library planning initiatives; it would also ensure that no department-level initiative were overlooked.
1,9	4b	41. Investigate the purchase of LibQual, a commercial library survey tool (NEW)	\$2500 Budgeted	The LibQual survey is used by many academic libraries including Georgia State, Georgia Tech and Armstrong Atlantic. It allows for comparisons within groups. It would be useful to see how our students view the library, in comparison with views of students at other universities (i.e., how they view their libraries).
		Total of new monies requested:	\$289,500	

Part 3:

CSU Libraries
Executive Summary
FY 2005

CSU Libraries were successful in accomplishing a number of their FY05 goals-related action plans.

To improve services, the libraries were able to hire a Coordinator of Instruction to lead and manage the Information Literacy program. Also, an Instructional Designer position in the Instructional Technology Services (ITS) Department was secured for FY06.

In regard to library collections, the Music Library spent over half of the \$400,000 that it received through a generous capital campaign gift. Also the libraries' materials budget increased from \$100,000 to \$260,000. This included a \$60,000 increase from state funds—thanks to the Vice President for Academic Affairs—and a \$100,000 allotment from the CSU Capital Campaign.

New technology enhancements during the year included the promise of a wireless environment in the Schwob and Music Libraries and the purchase of ILLIAD software, which will greatly facilitate the management of Interlibrary Loan. The libraries also secured a Student Technology Fee grant for \$18,000 to make the down payment on SFX software. SFX is a link resolver that will allow students to retrieve full-text journal articles across databases.

FY05 was also a year for upgrading facilities. The Schwob Library began a beautification project which included the addition of vibrant colors to the walls, the laying of patterned carpet aisles and the cleaning of interior and exterior windows. Additional painting and cleaning will continue through fall 2005. The Schwob Library added a color photocopier for the public, a Presentation Preparation/Practice Room (for student PowerPoint practice) and task chairs for the Information Commons.

Three library departments made significant progress in accomplishing their action plans:

- The CSU Archives convened and hosted the first meeting of the Chattahoochee Valley History Alliance.
- The Music Library expanded its collection with the purchase of \$289,000-worth of library materials, as mentioned above. The Music Library also secured UV blocking for its westward-facing windows.
- Instructional Technology Services played a major role in AV planning, equipment selection, specification and bid review, and/or installation for the new Cunningham Conference Center.

High-priority library action plans for FY06 will address:

- Funding for additional staff (Electronic Resources technician and Music Library personnel), materials and campus-wide AV and presentation equipment
- Planning for the new library addition
- Implementation of library software (SFX and ILLiad)
- Upgrading the Information Commons
- Publicizing Information Literacy
- Continuing the promotion of the “Columbus Archives and History Center” concept
- Evaluation of library journal holdings
- Hosting a 30th anniversary celebration for the Schwob Library (founded 1975)