

*Columbus State University
Student Affairs Division
Strategic Plan*

Part 1:

Mission Statement

The Student Affairs Division is committed to providing an environment that enhances learning, fosters personal development, wellness, and success of students. We promote this by creating a student-centered environment that enhances academic excellence at every level. The Division promotes a campus environment that provides quality services in support of student retention and success, and works to enhance the overall quality of campus life, enabling all students to realize their fullest potential. In accordance with the University's mission, Student Affairs is committed to attaining and exceeding compliance with national standards.

Vision Statement

The Student Affairs Division will be recognized as a collaborative partner in the holistic development of our students. Such a community will strive to value diversity, promote civility, and graduate educated citizens.

***Columbus State University
Student Affairs Division
Strategic Plan
2006-2011***

Goal 1: Promote a campus environment that provides quality services in support of student retention and success.

- Continue to build and update facilities to meet students' ever-changing needs and wants.
- Design programs will have an established objective to enhance student learning.
- Promote a community of respect and affirm the value of each individual by providing quality service.
- Implement programming to assist in student retention.

Goal 2: Attract, develop, and retain outstanding professional staff.

- Continue to seek funding sources in support of professional development for staff.
- Increase awareness of and actively encourage participation in professional organizations and conferences.
- Recognition of Student Affairs staff participation in professional organizations, publications, and professional presentations.
- Determine market value of positions and seek ways to adjust salaries to relevant market value.
- Assure that Student Affairs has a qualified, student-oriented, and diverse staff.

Goal 3: Foster a campus community that values a diverse population.

- Provide programming and services that focus on education and interaction of students who differ in race, gender, ethnicity, religion, socio-economic background, age, language, sexual orientation, and disability.
- Recognize that each student deserves equal opportunity and respect, enhancing the quality of the educational experience for all.

Goal 4: Expand a culture of accountability within the Student Affairs Division.

- Continually monitor, assess, and revise as necessary, programs and services to ensure that student needs are met with the most equitable and cost effective use of resources.
- Continue implementation of a comprehensive assessment program for all areas of Student Affairs.
- Improve communication within the Student Affairs Division.

Goal 5: Develop and sustain partnerships within the Student Affairs Division, the campus community, and the surrounding community.

- Seek opportunities for community outreach.
- Develop partnerships with community contributors for the purpose of supporting programs that contribute to student and staff social and educational development.
- Establish strong communication within Division in regard to services and events, and create an environment of support and collaboration.
- Contribute to partnerships by raising the visibility of the services of the Division among faculty, staff, and students.

**COLUMBUS STATE UNIVERSITY
STUDENT AFFAIRS DIVISION
FY 2007 LEVEL 2 PLAN ASSESSMENT**

Inst. Goal *	Unit Goal *	Planning Initiative	Assessment of Results	Use of Results
5,11	1,5	Submit bid to host the 2008 regional Student Orientation Conference on the CSU campus (bid must be submitted in 2007)	<p>Accomplished. CSU was successfully awarded the SROW bid for 2008. Immediately upon notification of the award, the Student Affairs Division assembled a campus wide working committee involving personnel from all major divisions to begin plans for the event. A team of CSU representatives attended the 2007 SROW conference in Tallahassee to observe and assess how Florida State planned and implemented the 2007 conference. Assessment results of the 2007 conference are being used for planning and improvement of the 2008 conference. The CSU working committee continues to meet regularly to plan the event scheduled for March 2008.</p> <p>Additional student Orientation Team Leaders will be employed and trained to help facilitate the event.</p>	<p>Approximately 1,600 college students and personnel from 75 colleges and universities throughout the southeast will visit the CSU campus in March 2008. SROW attendees will participate in leadership training, program development workshops and informational sessions on student recruitment, orientation programs, and retention initiatives. Graduate students involved as orientation leaders will have an opportunity to competitively present their scholarship as related to the Student Affairs discipline (At the 2007 SROW conference, a CSU graduate student was named SROW graduate student of the year). Furthermore, student leaders and campus personnel will have multiple opportunities for networking. All SROW participants will have the opportunity to complete a paper survey evaluating learning outcomes and satisfaction levels at the end of each educational session.</p>
2,5	1,4	Integrate two additional New Student Orientation sessions during fall semester	<p>Delayed implementation. The addition of two New Student Orientations to the fall schedule was delayed due to an unanticipated reduction in Orientation staff.</p>	<p>Two New Student Orientations have been added to the 2007 orientation schedule for a total of ten orientation sessions for 2007. With the addition of the RiverPark campus housing, it is necessary to make these adjustments to accommodate the increasing numbers of students participating in orientation. Additional staff and funds have been</p>

Inst. Goal *	Unit Goal *	Planning Initiative	Assessment of Results	Use of Results
				<p>allocated for these added sessions. All CSU students participating in orientation will complete an on-line survey at the completion of the session. A focus group will be conducted with all orientation staff members immediately following each orientation session.</p> <p>The Family Orientation schedule will be modified for Fall 2007. The program will begin earlier in the day; will encompass a stronger academic component; will implement a mock class; host college informational fairs; and improve the advisement and registration session with a brief introduction of the ISIS system.</p> <p>Parents and family members will complete a paper evaluation consisting of qualitative and quantitative assessments of each session of Family Orientation.</p>
2,5	1,3	Hire a Greek Life Coordinator	Ongoing. A search for a Greek Life Coordinator was conducted; however, the pool did not sufficiently meet the position criteria. A new search has been reopened with an anticipated fill date of fall 2007.	Based on a non-sufficient pool, a new job description was developed. Marketing of this position was reevaluated by Student Affairs and Human Resources personnel, resulting in additional postings on professional organization Web sites and Student Affairs- related list-servs. The number and quality of applications will be assessed to determine the need for a new position advertisement or marketing plan.
2,5	1,3,5	Explore expansion of student	Ongoing. A number of student	As this was the first year students

Inst. Goal *	Unit Goal *	Planning Initiative	Assessment of Results	Use of Results
		programming for the CSU RiverPark campus	<p>programming efforts were targeted for, and included RiverPark campus students:</p> <ul style="list-style-type: none"> • Student Affairs staff members participated in Move- In-Day for approximately 150 RiverPark campus housing students. • Throughout fall semester, Resident Assistants from RiverPark Campus and main campus collaborated in training workshops on educational, social programming, and wellness and safety programming. • Resident Assts. assigned to RiverPark campus collaborated with main campus Resident Assts. in a week of specialized training sessions on topics to include “Mission and Purpose,” “Roles and Job Descriptions.” and “Policies and Procedures”. Each R. A. had an opportunity to assess this training by completing a paper survey. • Residence Life hosted a Mr. & Miss CSU Housing Pageant for RiverPark and main campus residents. • A member of the CSU 	<p>resided in RiverPark, each program was evaluated primarily by participation levels.</p> <p>The Department of Student Affairs is working with RiverPark staff to plan student programming and activities for the upcoming year. Student Affairs staff will conduct student focus groups to determine student needs and wants for programs.</p> <ul style="list-style-type: none"> • Each R.A. rated training sessions at a 3.0 or greater (on a 4.0 scale) in the areas of Policy and Procedures, Diversity, Successful Programming, Crisis Management, and Roommate Mediation. Survey results indicated a need for additional sessions in Roommate Conflicts and Hostile Situations and more real life situations, such as “What Happens If?”. R.A.’s will continue to complete a survey assessment of training sessions. • Additional emphasis will be placed on marketing efforts to increase student participation as pageant contestants and audience members. • Due to the small number of

Inst. Goal *	Unit Goal *	Planning Initiative	Assessment of Results	Use of Results
			<p>counseling staff conducted a Stress Management workshop for the students at the Schwob School of Music.</p> <ul style="list-style-type: none"> • SGA and the Future Production Leadership Collaborative co-sponsored the first annual RiverPark Block Party and Exhibition. Approximately 300 people attended. It was a mixture of social and cultural activities. • The 2007 Homecoming Ball was hosted at an Uptown location in celebration of the RiverPark campus opening. Approximately 350 students from the two campuses attended. 	<p>participants in the workshop, there was opportunity for a considerable amount of interaction and sharing between the facilitator and participants. Will plan to continue small group workshops in the future, with a written quantitative survey for participants.</p> <ul style="list-style-type: none"> • Other than participation levels, no assessment of the RiverPark Block Party and Exhibition was conducted. Event hosts will develop an assessment tool for next year's event. • The Homecoming Committee conducted a membership follow-up session to evaluate 2007 Homecoming events and activities, and recommended the 2008 Ball be hosted once again in uptown Columbus based on participation levels. The 2008 Ball will coincide with 50th Anniversary events. A special emphasis will be placed on increasing participation among faculty/staff/alumni. Participation levels will be recorded by committee members. Participation levels, the quality of the venue, entertainment, and catering will

Inst. Goal *	Unit Goal *	Planning Initiative	Assessment of Results	Use of Results
				be evaluated.
5,10	1,5	Hire a full-time Fitness Director for the Fitness Center	Not accomplished. The addition of a full-time Fitness Director was delayed due to lack of funding.	<p>To compensate for this delay, an Exercise Science Program graduate assistant was hired to develop fitness programming and healthy lifestyle activities for the campus:</p> <ul style="list-style-type: none"> • Classes in kickboxing and step aerobic classes with 25 – 30 participants were held two times a week. Survey and focus group results from students have indicated a desire for additional classes with variable hours. • Four hundred students, faculty and staff were impacted by programs including “Trim Down CSU”, Bench Press Contest and personal fitness plans. Seventy-five people lost a minimum of 5 pounds each during “Trim Down CSU” hosted spring semester. Assessment of these programs indicated a change in lifestyles among participants. Survey results will be evaluated in planning for future programming and to justify the need for a full-time Fitness Director.
4,5	1,3,5	Expand programming within	Accomplished. Programming was	

Inst. Goal *	Unit Goal *	Planning Initiative	Assessment of Results	Use of Results
		residential learning communities to include Wall Street, Global Village and Intensive Study.	<p>expanded through the following initiatives:</p> <ul style="list-style-type: none"> • Six students in the Wall Street Community traveled to New York to visit the financial district accompanied by the Assoc. Director of Residence Life and a faculty member from the DATCOB. Assessment of the Wall Street Program indicated that 90% of students have been retained through graduation. • Twenty students residing in the Global Village community participated in seven programs. These included Latin Night, African Night, Asian Night, a Thanksgiving Dinner and a Valentines Day Party. The students also traveled to Atlanta to Six Flags in the fall and to a Hawks basketball game in spring. • Intensive Study Community population increased from 43 students in 2006 to 60 in 2007. 	<ul style="list-style-type: none"> • Pending available funding for student travel, the number of participants will increase for the 2008 New York Wall Street trip. • Retention rates of the Wall Street Community residents will continue to be tracked and residents will evaluate effectiveness of all programming through surveys and focus groups. • Students in the Global Village reported these activities provided them additional international and American cultural experiences. Future programs will be expanded to best represent all cultural backgrounds of our international students. Participating students will have an opportunity to provide feedback on the social and educational benefits of these programs through the EBI Survey (available June of each year). • A marketing plan will be developed for student recruitment purposes for the Intensive Study Community.

Inst. Goal *	Unit Goal *	Planning Initiative	Assessment of Results	Use of Results
				Interest and enrollment statistics will be recorded and evaluated annually. In addition, ISC programming will be closely evaluated in determining future programming needs for recruitment and retention purposes.

Inst. Goal *	Unit Goal *	Planning Initiative	Assessment of Results	Use of Results
8	1	Complete construction of patio area, recreation area and basketball courts at Courtyard II	Accomplished. Construction is complete providing various venues for outdoor events and programming.	<p>Programs have been assessed by levels of participation, which has increased from 2005-2006. To further support the assessment of benefits of this construction, each student living at Courtyard II will assess levels of satisfaction and engagement through completing check-out surveys at the conclusion of spring semester (Results from these Educational Benchmarking Inc. surveys will be available June 2007).</p> <p>The addition of the new venues allowed CY II to host several activities to include weekend programs (50 plus participants), game day (20 participants) and a block party (250 participants) Based on positive participation levels for each of the programs, RHA and RA's will plan additional programs at these outdoor venues for the upcoming year. The results from the EBI Surveys will be used in program planning.</p>

Inst. Goal *	Unit Goal *	Planning Initiative	Assessment of Results	Use of Results
5	5	Employ a part-time LPN for the Student Health Center	Accomplished. An LPN was employed for the Student Health Center, better meeting student and Center needs.	<ul style="list-style-type: none"> • The addition of a part-time LPN has created an opportunity to formally input immunization records into the Georgia Registry of Immunization Transaction and Services. • Additional staff has allowed for Center coverage to compensate for absences of other staff due to vacations, meetings, conferences and luncheons. • Additional staff has met student demand by providing an additional nurse to the Women's Health Program on Tuesdays. A total of 544 students were seen in the Women's Health program during fall 2006 and spring 2007 as compared to a total of 353 during fall 2005 and spring 2006. <p>Students completing the Student Health Consensus Form indicated the quality of medical services at the Center was "Good or Excellent." In addition, students consistently rated the availability of appointment times as "Good or Excellent."</p>

Inst. Goal *	Unit Goal *	Planning Initiative	Assessment of Results	Use of Results
5,11	1,5	Open the new University Police Office in Uptown Columbus	Accomplished. The University Police RiverPark Office opened fall 2007 adjacent to student housing on Broadway.	<p>The addition of the University Police Office at the RiverPark Campus is providing our students, faculty and staff a safer environment in which to study, work and live.</p> <p>Staff positions rotate between Main and RiverPark campus; however, there are consistently eight staff positions uptown. Columbus Police Department and Military Police meet regularly with University Police to discuss collaborative safety measures for the RiverPark and surrounding Columbus community.</p> <p>Focus groups consisting of faculty, staff and students (residential and commuter) are currently underway to assess perception and satisfaction levels and to determine future safety and educational programming needs.</p>
1,4,5,11	1,5	Update the University Emergency Action Plan and disseminate	In Progress. The Emergency Action Plan has been updated and awaits approval from the BOR Emergency Operations Planning Committee. Estimated approval date is August 2007.	The Emergency Action Plan will provide the CSU community with the appropriate steps to be followed in the event a catastrophic event occurring on campus or the Columbus area. Members of the campus community will be provided copies of this plan. Implementation of a table top exercise is estimated for October 2007 and a campus-wide drill by December 2007.
4,5	1,4,5	Increase the number of crime prevention programs on campus, with special emphasis on alcohol awareness and sexual assault programming	Ongoing. This planning initiative was met through the efforts of various student affairs departments:	

Inst. Goal *	Unit Goal *	Planning Initiative	Assessment of Results	Use of Results
			<ul style="list-style-type: none"> • A University Police Community Relations Coordinator (CRC) was identified. The CRC attended training with the local Sexual Assault Center, MADD, and the American Red Cross. The CRC will host four campus programs fall 2007 on personal safety, alcohol awareness, work place violence and sexual assault. In addition new pamphlets and presentations are being created which will be offered in the residence halls and for commuter students. Two officers have been sent to Rape Aggression Defense Classes (a nationally recognized method of self-defense for women. These classes will be offered throughout the year to female students and staff. • A new student organization, BACCHUS, “Boosting Alcohol Consciousness Concerning the Health of University Students was initiated fall semester 2006. The mission of BACCHUS is to increase awareness among students regarding alcohol, tobacco, and other drug use and this organization is currently planning for fall 2007 activities. In addition EBI Survey results indicate that 	<ul style="list-style-type: none"> • An effective crime prevention program will raise awareness of the potential for crime on campus and teach the community how not to become a victim of crime. An informed public, working with the police, will make for a safer campus. • Program participants will complete a written survey evaluating quality of program and perceptions of educational attainment. • Will design a marketing plan for BACCHUS. Will incorporate activities into New Student Orientation during summer 2007 to include non-residential students. Orientation students will complete an on-line survey evaluating the quality of this educational programming at Orientation. • EBI results will be used in future development of alcohol and drug educational

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			<p>students perceive living in a residence hall has enhanced their ability to adopt a healthy lifestyle. Results of the 2005-2006 survey to this question were 64% Agreed, 22% Neutral, and 35% Disagreed.</p> <ul style="list-style-type: none"> • Residence Life hosted mandatory educational meetings for all residents to provide information on safety and crime prevention measures, drug and alcohol issues and dating and relationships. • Student Life, in collaboration with SGA hosted two programs, “Save A Life Tour” and “Know Your Limit” in recognition of Alcohol Awareness Week. In addition, SAC added an educational session for students in recognition of Sexual Assault Week. • Student Affairs, Academic Affairs and a community organization, Hope Harbour partnered to provide programming for students during Domestic Violence Awareness Week. Due to high participation rates, this week of 	<p>programming for residence life students. Programming effectiveness and satisfaction levels will be assessed annually via the EBI Survey.</p> <ul style="list-style-type: none"> • Will include additional presentations from University Police and community resources during the next year. Students will evaluate session quality and educational attainment via written surveys. • Will continue to host the “Save A Life Tour” edutainment (sic) program, as it is recognized by NACA and the participation by CSU students was positive. Will expand the “Know Your Limit” program to contain more educational components. SAC leaders will participate in a focus group immediately following these programs, evaluating participation levels, program quality, and learning outcomes. Results will be used for future programming. • Due to high participation rates, this week of programming will be continued next year. Will incorporate an assessment instrument for participants.

Inst. Goal *	Unit Goal *	Planning Initiative	Assessment of Results	Use of Results
			programming will be continued next year.	

- Institutional Goals were established in the University Strategic Plan (2006-2011). Unit Goal addresses the Institutional Goal.

**COLUMBUS STATE UNIVERSITY
STUDENT AFFAIRS DIVISION
FY 2008 LEVEL 2 PLAN**

Inst. Goal *	Unit Goal *	Planning Initiative	Cost	Planned Impact (Outcome) and Method of Assessment
1,2,3,4	1,3,5	Create a Residential Freshman Leadership Living-Learning Community in Courtyard II. This Community will be a collaborative effort with ITDS 2796 Leadership Development.	\$1,000	Provide ITDS 2796 students with knowledge and skills necessary for leadership development. The residential component will allow for community-building and engagement among students with a common interest. Additionally, this initiative may have a broader campus impact through increased student participation in student organizations, and the number of students (in this cohort) assuming leadership roles within organizations. Effectiveness of programs will be determined through a paper survey to be completed by student participants at the conclusion of spring semester 2008. In addition, a focus group assessment of student perceptions will be conducted in collaboration with the ITDS 2796 instructor. Residence Life records and class enrollment records will provide quantitative data regarding retention rate of participants residing in the Living-Learning Community, and persistence in ITDS 2796 course enrollment. Student self-reporting will also determine participant levels of this student population in leadership roles on campus. Interest of students in enrolling in future sections of ITDS 2796 and residing in this Living-Learning Community will also be tracked quantitatively through contacts with the instructor(s) and Residence Life staff members.

2,3,5,8	1,4,5	Begin development of plans for a CSU Student Recreation Center.	\$3,000	<p>A Recreation Center will provide students an outlet for recreational and social activities. Additionally, a Recreation Center could positively impact CSU recruitment efforts. It will enhance the current fitness programs offered through Campus Recreation through an increase in the number and variety of wellness and healthy lifestyle programming for students, faculty and staff.</p> <p>During the planning phase, research will be conducted on existing campus recreation centers. CSU students will be surveyed both quantitatively through an online survey, and qualitatively through a SGA forum meeting dedicated on assessing student needs, and services desired for such a center.</p> <p>Upon construction, satisfaction levels and suggestions for improvements will be determined through the use of written end-user surveys combining both quantitative and qualitative components. Participation levels will also be monitored and recorded in categories of students, faculty and staff. Student Affairs staff will work with Enrollment Services recruitment staff and Orientation staff to assess qualitative impact on recruitment of future students (i.e., visitation day assessments, campus tours, orientation).</p>
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5,11	1,5	Implement a free HIV Testing Program for students. This is a collaborative effort with District Clinical Services located within the Muscogee County Health Department.	\$1,000	<p>Students will have an opportunity to receive educational information from certified counselors trained in HIV-related issues. In addition, students will undergo an assessment of risk-taking behaviors and receive educational information on such behaviors to include healthy lifestyle recommendations.</p> <p>Participating students will have a confidential pre-conference session with a certified counselor, and a post-conference session. Participation levels will be closely recorded and used in determining future marketing methods. In addition, questions related to this specific service will be added to the existing Student Health Services Survey. These questions will specifically assess student perceptions of quality of the pre and post conference sessions, and perceived helpfulness of the educational information received.</p>
5,10	1,3,5	Counseling Center staff will serve as resources for faculty dealing with students in crisis.	\$0.00 *	<p>Counseling Center staff will serve as vital institutional partners through providing intervention resources for faculty and staff members dealing with a student(s) in crisis. In efforts to share this information with the campus community, counselors will participate in New Faculty Orientation, and collaborate with Academic Affairs to seek ways to increase interaction with existing faculty/instructional staff. Effectiveness of support efforts will be measured through the number of requests received for assistance. Center staff will also play a proactive and preventative role in educating the campus community in identifying potential students in crisis. The effectiveness of communicating this message to faculty/staff will be a component of the assessment plan for the campus emergency response plan (currently undergoing revision).</p> <p>*NOTE: While a monetary amount is not attached to this initiative, the ability to best serve as resources will be directly tied to the number of available and additional staff.</p>

2,5,11	1,3	Accompany student leaders to the National Activities Council Association (NACA) annual conference, and nominate one student for a NACA scholarship.	\$3,000	<p>To increase professional development opportunities for student leaders, and build relationships among student leaders and associate members of NACA for networking and career opportunities. Additionally, one student leader will have an opportunity to be rewarded and recognized for his or her leadership roles through nomination from CSU for NACA scholarships. Such a scholarship would provide a student with funding to continue his or her educational pursuits at the undergraduate or graduate level.</p> <p>CSU student leaders attending the NACA Conference will participate in a focus group immediately following the conference. Each participant will have an opportunity to respond to questions related to satisfaction levels with educational programming options; educational opportunities for leadership training; opportunities for networking with student and professional peers from other colleges and universities; and associate members (vendors); experience with scholarship application and rewards process; and worthiness of participation. Focus group transcripts will be recorded and reviewed for future planning purposes and continual program improvement.</p>
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7,10,11	5	Partner with major CSU Divisions in the development of an updated campus communication and campus emergency response plan.	\$0.00	To provide each member of the campus community with protocol guidelines in the event of an anticipated or unanticipated campus threat or disaster. Such an educational plan will lend toward strategies for anticipating such an event, communication to all campus populations should an event occur, and an appropriate response plan to the event. During development of this plan, representatives from each major campus division will be afforded opportunities for input. Such measures may include focus groups, department and/or division meetings related to the subject, written, or online surveys. Once a plan is in place, qualitative and quantitative measures regarding effectiveness of communication of the plan to internal CSU populations may be employed. The CSU plan may also be assessed through comparative plans of sister institutions and mandated requirements of the USG and state/federal governments.
1,2,4,5, 11	3,4,5	The Office of Minority Affairs will continue to partner with campus faculty, staff, students, and the local community in developing programming for Black History Month that celebrates the contributions of the African American culture both academically and socially.	\$6,500	<p>Students, faculty, and staff will have an opportunity to become more informed about cultural differences, and encouraged to celebrate racial diversity awareness among the campus and local communities. These outcomes will be accomplished and assessed through the following methods:</p> <p>The Office of Minority Affairs will continue to serve as the events coordinator and host of Black History Month for CSU.</p> <p>Members of the Black History Month Committee will be asked to review all assessment results from 2007 events and provide input when planning for 2008 events. Immediately following Black History Month 2008, committee members will complete a written or online survey indicating levels of satisfaction with quality of events, to include venues, guest speakers, catering services, and perceptions of educational or personal growth attainment.</p> <p>Immediately following Black History Month, a focus</p>

				<p>group consisting of students, faculty, staff, and community participants will be conducted to ascertain levels of satisfaction in regards to quality of events, guest speakers, catering services, and perceptions of educational or personal growth attainment.</p> <p>The Office of Minority Affairs will continue to affiliate with members of “100 Black Men of Columbus, Georgia” to increase the number of CSU students involved with this organization. Interest levels regarding requests for membership with this organization, in addition to actual membership statistics of CSU students joining this organization, will be tracked quantitatively during the 2007-2008 AY. Furthermore, qualitative exit interviews will be individually conducted with CSU students dropping membership with the organization.</p>
10	2	Develop a Student Affairs Professional Enrichment Committee to identify and implement a professional development program for Division staff.	\$5,000	<p>Provide Division staff with opportunities for continued professional development. Staff will have multiple opportunities to gain skills and knowledge in various subject areas as related to the student affairs discipline. Such a program will allow staff multiple opportunities for networking, community-building and sharing of resources for program development. As a pre-planning measure, committee members will survey division staff members to determine learning needs in relation to their particular area of expertise. These results will be used to develop a plan for the year. Immediately following each professional development event, participants will complete a satisfaction survey and these results will be used for future programming purposes.</p>

7	4,5	Continue to work toward the implementation of an automated records management system for University Police.	\$21,000	<p>The addition of an automated records management system will allow University Police to greatly reduce the need for paper reports in the areas of criminal incident, vehicle accident, Clery reports, uniform crime reports/GBI/FBI, and dispatcher logs. This reduction in paper reporting will increase police officer availability to meet other campus needs or emergency calls. An automated system will allow University Police to project response times and therefore reallocate human resources elsewhere. Response times will be reviewed on a semester and annual basis.</p> <p>An automated system will allow University Police to best meet the needs of appropriate parties by quickly providing reports to appropriate parties (i.e., accident reports, reporting for insurance purposes). All parties requesting such reports will be asked to complete a postcard survey assessing response time and quality of service.</p> <p>Additionally, an automated system will allow for transferable records management and timely access at main and RiverPark campuses.</p>
5,7	4	Implement an online survey for students participating in New Student Orientation.	\$0.00	<p>The implementation of an online survey for all students participating in New Student Orientation will allow for a more comprehensive assessment of the Orientation Program. Additionally, this online tool will allow for ease in updating survey design, a timely evaluation of results as compared to tabulating paper surveys, and allow for categorization of Orientation students to include nontraditional, transfer, residence life, and commuter for evaluation purposes. The online process will be evaluated following the 2007 Orientation sessions. The process and survey will be evaluated on the basis of ease of completion, time needed for completion, need for additional or elimination of survey items, and incorporation of survey into the Orientation schedule.</p>

* Institutional Goals were established in the University Strategic Plan (2006-2011). Unit Goal addresses the Institutional Goal.

Columbus State University
Student Affairs Division
Executive Summary
2006-2007

The Division of Student Affairs, consisting of the offices of Campus Recreation, Career Center, Counseling Center, Minority and Multicultural Affairs, Residence Life, Student Health, Student Life, and University Police continues to support the mission of the University through the development and implementation of student activities, co-curricular opportunities, and student support services to enhance CSU's students' social, wellness, and academic needs. The Division experienced a successful year in many aspects. While not all inclusive, the following accomplishments represent the top achievements for the Division for the 2006-2007 year.

- For the first time in CSU history, the institution was awarded the bid to host the 2008 Southern Regional Orientation Workshop, the largest regional student conference in the United States. Approximately 1600 students and staff members from 74 institutions will visit CSU in March 2008 for three days of educational programming, networking and social activities. This event will serve not only as a highly visible recognition and recruitment opportunity for CSU and the Columbus community, but more importantly as a venue for CSU students to network with peers and professionals from across the southeast. In preparation for this event, a SROW working committee was developed fall semester, involving members from each major division at CSU. This committee will continue to work toward planning and implementation of the SROW conference through next March. As part of the planning process, in March 2007, CSU Orientation leaders and CSU working committee members attended the 2006 SROW conference at Florida State University. At that conference, a CSU student in the Masters in Public Administration Program and graduate assistant with the Student Affairs Division was awarded the honor of SROW graduate student of the year. Additionally, CSU's Director of Orientation served as chairperson of the educational session component for SROW 2006.
- The CSU RiverPark University Police office opened fall semester 2007. The addition of the RiverPark office is providing our students, faculty and staff a safe environment in which to study, work and live. The presence of CSU Police in Uptown Columbus serves as a positive influence on the Columbus community with our officers working in a collaborative effort with Columbus city, county, and military law enforcement agencies. Representatives among these entities meet regularly to discuss collaborative safety measures for RiverPark and the surrounding community. Additionally, University Police meet regularly with RiverPark students, faculty and staff to assess current and future safety and programming needs.
- Four members of the Student Affairs Division were invited for a conference presentation at the Southern Association of Student Affairs conference in Jacksonville, Florida, November 2006. Cathy Anderson, Dana Larkin, Todd Myrick and Gina Sheeks presented "Collaboration is Reality: Building Community among Student Affairs, Academic Affairs and Local Partners." Presenters highlighted CSU collaborative efforts to include the Global Village, Intensive Study, and Wall Street living-learning communities, Internship and Service Learning Programs, and the Regents Exam Support Program.
- The Student Affairs Division has initiated and/or partnered with other departments to improve services to students. The Division of Enrollment Services invited student affairs representatives to partner in the development of a Parents and Family web page to be linked to the

CSU web site; construction of a new student affairs web site is currently underway to reflect the current look of the CSU web site and to update online information and services to CSU students; student affairs collaborated with CINS to develop an on-line survey for new student participating in New Student Orientation to best meet the need for timely assessment and evaluation; a Student Affairs Book Club was developed in partnership with staff and faculty from academic affairs; and division representatives are serving various roles on the CSU 50th Anniversary Committee to include leadership of the Student Activities Subcommittee.