

Chairs' Assembly
Minutes
February 29th
12:00-1:30

Present: Richard Baxter, Bill Birkhead, Tom Dolan, Bill Frazier, Debbie Gober, Tim Howard, Barbara Hunt, Terry Irvin, Floyd Jackson, Jacqueline Konan, Vicky Langston, Tim McGraw, Tara Redmond, Mark Schmidt, and Wayne Summers,

Chairman Dr. Tim Howard called the meeting to order. Members read the minutes and approved them after correcting attendance by adding the names of Dr. Mark Schmidt and Dr. Wayne Summers.

Guests: Dean Beverly Davis, Dr. Bill Hortman, Dr. Neal McCrillis.

1. **Early College**-Dean Beverly Davis presented a slide show presentation to explain the Early College program for high school students which will begin at Columbus State in the Fall of 2008. She explained that there are already several participants in the Early College program in Georgia, including Muscogee County. The program targets “at-risk” students (defined as at risk because of poverty level, English language learners in 9th and 10th grade, minority students and potential first generation college student). Students will go through the enrollment process in April for the fall term.
2. **Summer compensation**- After discussion, Chairs voted unanimously to accept the proposal from Dr. Birkhead to pay Chairs (not yet on 12 month contracts) the equivalent of teaching one class during summer session (phase I) until 12 month contracts are decided on (phase II).
3. **Digital Measures** - Dr. Bill Hortman introduced the idea of completing electronic versions of portfolios for faculty. There would be one administrator per college. He will ask for volunteers to test the system. Dr. Langston stated that such a system allows the faculty to produce activity data sheets and that the system has allowed the College of business to pull up data on the latest information on intellectual contributions. While providing data may be labor intensive in the beginning, the system allows data to be pulled up for different purposes at any time. Some faculty members expressed concern that they might be asked often to provide immediate information for whatever needs the administration might have.
4. **Global Competency**-Dr. Neal McCrillis presented a *Statement of Global Competencies for Undergraduate Students*. According to the statement, students are to demonstrate *appropriate knowledge, attitudes, skills, and behavior*. Dr. McCrillis asked that chairs share this statement with their departments and that they send responses to him.

The meeting adjourned with the announcement that the next meeting of the Assembly will be held March 21 at 12:00.

Respectfully submitted,
Jacqueline Konan